# FINANCIAL STATEMENTS

March 31, 2025





### **Independent Auditor's Report**

To the Board of Directors of ARCH Disability Law Centre

### **Opinion**

We have audited the financial statements of ARCH Disability Law Centre (the "Organization"), which comprise the statement of financial position as at March 31, 2025, and the statements of operations and funds balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2025, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

# **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the ability of the Organization to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the financial reporting process of the Organization.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.



### **Independent Auditor's Report (continued)**

## Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
  error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
  sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
  misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control of the Organization.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability of the Organization to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Toronto, Ontario August 28, 2025 Chartered Professional Accountants Licensed Public Accountants

Hillon LLP

# Statement of Financial Position

March 31, 2025	LAO General Di Fund \$	LAO Legal sbursements Fund \$	LAO Capital Fund \$	General Fund (note 6)	Break Open Ticket Fund \$	Teresa Daw Endowment Fund \$	Total \$
ASSETS							
Current Assets							
Cash	97,796	5,757	-	262,146	81,583	-	447,282
Term deposit (note 3)	-	-	-	268,981	-	-	268,981
Accounts receivable	-	-	-	13,548	-	-	13,548
HST recoverable	25,608	-	-	1,583	2,286	-	29,477
Prepaid expenses	26,929	-	-	-	-	=	26,929
	150,333	5,757	-	546,258	83,869	-	786,217
Term deposit (note 3)	-	-	-	-	-	102,748	102,748
Capital assets (note 4)	-	-	3,539	-	-	-	3,539
Total assets	150,333	5,757	3,539	546,258	83,869	102,748	892,504
<b>LIABILITIES</b> Current Liabilities							
Accounts payable	77,661	-	-	14,871	1,527	-	94,059
Inter-fund payable (receivable)	(5,402)	-	-	9,396	1,003	(4,997)	-
	72,259	-	-	24,267	2,530	(4,997)	94,059
FUNDS BALANCE	78,074	5,757	3,539	521,991	81,339	107,745	798,445
Total liabilities and funds balance	150,333	5,757	3,539	546,258	83,869	102,748	892,504

Approved on behalf of the Board:
Director ARCH Disability Law Centre

# **Statement of Financial Position**

March 31, 2024	LAO General Fund \$	LAO Legal Disbursements Fund \$	LAO Capital Fund \$	General Fund (note 6)	Break Open Ticket Fund \$	Teresa Daw Endowment Fund \$	Total \$
ASSETS		•			•		
Current Assets							
Cash	66,942	898	-	198,834	87,086	-	353,760
Term deposit(note 3)	-	-	-	256,752	-	-	256,752
Accounts receivable	2,011	-	-	15,608	-	-	17,619
HST recoverable	19,476	-	-	-	-	-	19,476
Prepaid expenses	17,866	-	-	-	-	-	17,866
	106,295	898	=	471,194	87,086	=	665,473
Term deposit (note 3)	-	-	-	-	-	102,748	102,748
Capital assets (note 4)		-	11,441	-	-	-	11,441
Total assets	106,295	898	11,441	471,194	87,086	102,748	779,662
<b>LIABILITIES</b> Current Liabilities							
Accounts payable	20,811	(78)	-	13,588	997	-	35,318
Inter-fund payable (receivable)	37,996	324	-	(39,279)	959	-	·-
,	58,807	246	-	(25,691)	1,956	-	35,318
FUNDS BALANCE	47,488	652	11,441	496,885	85,130	102,748	744,344
Total liabilities and funds balance	106,295	898	11,441	471,194	87,086	102,748	779,662

# **Statement of Operations and Funds Balance**

Year ended March 31, 2025	LAO General Fund \$	LAO Legal Disbursements Fund \$	LAO Capital Fund \$	General Fund (note 6)	Break Open Ticket Fund \$	Teresa Daw Endowment Fund \$	Total \$
Revenues		•		*	· · · · · · · · · · · · · · · · · · ·		<u> </u>
Legal Aid Ontario							
-direct receipts	1,704,940	6,000	_	-	-	-	1,710,940
-indirect receipts (note 5)	90,282	-	_	-	-	-	90,282
City of Toronto	, -	_	_	23,671	-	_	23,671
Break Open Tickets	-	_	_	, -	67,765	-	67,765
Accessibility Standards Canada	-	_	_	111,952	, -	-	111,952
B.C. Aboriginal Network on Disability Society	-	_	_	21,375	-	_	21,375
Other income	470	10	_	36,416	-	4,997	41,893
	1,795,692	6,010	-	193,414	67,765	4,997	2,067,878
Expenses	.,. 00,002	0,0.0		,	0.,.00	.,	
Salaries and benefits	1,232,325	_	_	88,451	12,715	_	1,333,491
Accommodations	226,842	_	_	-	-	_	226,842
Supplies and services	90,442	_	_	79,857	58,841	_	229,140
Travel	24,204	_	_	-	-	_	24,204
Communications	8,260	_	_	_	_	_	8,260
Library	13,273	_	_	_	_	_	13,273
Professional dues	17,845	_	_	_	_	_	17,845
Equipment	4,519	_	_	_	_	_	4,519
Audit fees	11,615	_	_	_	_	_	11,615
Indirect payments (note 5)	90,282	_	_	_	_	_	90,282
Legal disbursements	-	905	_	_	_	_	905
Amortization	_	-	7,902	_	_	_	7,902
7 11101112411011	1,719,607	905	7,902	168,308	71,556	_	1,968,278
Excess of revenues over expenses	1,7 15,007	303	7,502	100,000	71,000		1,300,270
(expenses over revenues) for year	76,085	5,105	(7,902)	25,106	(3,791)	4,997	99,600
Return of funding to Legal Aid Ontario	(45,499)	3,103	(1,902)	23,100	(3,791)	4,991	(45,499)
Funds balance, beginning of year	47,488	- 652	- 11,441	- 496,885	85,130	- 102,748	(45,499) 744,344
Funds balance, beginning or year	78,074	5,757	3,539	521,991	81,339	102,748	798,445
i ulius palailee, ellu ol yeal	70,074	5,131	3,338	JZ 1,991	01,339	107,743	1 30,443

# **Statement of Operations and Funds Balance**

Year ended March 31, 2024	LAO General Fund (note 8) \$	LAO Legal Disbursements Fund \$	LAO Capital Fund \$	General Fund (note 6)	Break Open Ticket Fund \$		Total (note 8)
Revenues	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ_
Legal Aid Ontario							
-direct receipts	1,631,295	-	-	-	-	-	1,631,295
-indirect receipts (note 5)	72,065	-	-	-	-	-	72,065
City of Toronto (	, -	-	-	53,641	-	-	53,641
Institute for Research and Development on				,			•
Inclusion and Society	-	-	-	15,000	-	-	15,000
Break Open Tickets	-	-	-	, -	85,853	-	85,853
Accessibility Standards Canada	-	-	-	22,888	, -	-	22,888
B.C. Aboriginal Network on Disability Society	-	-	-	17,200	-	-	17,200
Other income	-	-	-	30,079	-	1,000	31,079
	1,703,360	-	-	138,808	85,853	1,000	1,929,021
Expenses	, ,			,	,	,	, , -
Salaries and benefits	1,290,115	_	_	29,489	10,593	_	1,330,197
Accommodations	216,072	-	-	-	-	-	216,072
Supplies and services	24,918	-	-	48,932	56,860	_	130,710
Travel	11,640	-	-	-	-	_	11,640
Communications	4,293	-	-	-	_	_	4,293
Library	10,190	-	-	-	-	-	10,190
Professional dues	17,164	-	-	-	-	-	17,164
Equipment	2,569	-	-	-	-	-	2,569
Audit fees	9,848	-	-	-	-	-	9,848
Indirect payments (note 5)	72,065	-	-	-	-	-	72,065
Legal disbursements	, -	4,349	-	-	-	-	4,349
Amortization	-	, -	9,426	-	-	-	9,426
	1,658,874	4,349	9,426	78,421	67,453	_	1,818,523
Excess of revenues over expenses	, , -	,	-, -	-,	- <b>,</b>		,,-
(expenses over revenues) for year	44,486	(4,349)	(9,426)	60,387	18,400	1,000	110,498
Return of funding to Legal Aid Ontario	(30,596)	-	-	-	-	-	(30,596)
Funds balance, beginning of year	33,598	5,001	20,867	436,498	66,730	101,748	664,442
Funds balance, end of year	47,488	652	11,441	496,885	85,130	102,748	744,344

# **Statement of Cash Flows**

Year ended March 31	2025	2024
	\$	\$
Cash flows from operating activities		
Excess of revenues over expenses for year	99,600	110,498
Return of funding to Legal Aid Ontario	(45,499)	(30,596)
Item not affecting cash Amortization	7.000	0.406
Amortization	7,902	9,426
	62,003	89,328
Changes in non-cash working capital		
Decrease (increase) in accounts receivable	4,071	(16,595)
Increase in HST recoverable	(10,001)	(1,233)
Decrease (increase) in prepaid expenses	(9,063)	1,013
Increase (decrease) in accounts payable	58,741	(23,431)
	105,751	49,082
Cash flows from investing activities	(42.220)	(250 500)
Purchase of term deposits	(12,229)	(359,500)
Net change in cash	93,522	(310,418)
Not only on odding	30,022	(310,410)
Cash, beginning of year	353,760	664,178
Cash, end of year	447,282	353,760
Casii, ciiu di yeai	441,202	333,700

## **Notes to Financial Statements**

March 31, 2025

ARCH Disability Law Centre (the "Organization"), is incorporated without share capital under the laws of the Province of Ontario and is a registered charitable organization. The Organization was formed to provide equal access to quality legal services for persons with disabilities and disability organizations and is primarily funded by Legal Aid Ontario ("LAO").

The Organization qualifies as a not-for-profit organization under the Income Tax Act and is exempt from corporate income tax.

### 1. Significant accounting policies

# a) Fund accounting

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations and are in accordance with Canadian generally accepted accounting principles. The Organization follows the restricted fund method of accounting for contributions whereby all contributions are recognized as revenue of the applicable fund when received or receivable. All the funds described below, except as noted, are restricted as to use by various agreements between the Organization and LAO and title to the Organization assets vests with the funder. Inter-fund receivables and payables do not have specific repayment terms.

# i) LAO General Fund

These funds are used to provide a range of legal and paralegal services, including public legal education, summary advice and referral, law reform, community development and test case litigation on behalf of persons with disabilities and disability organizations.

### ii) LAO Legal Disbursements Fund

These funds are used to provide for certain direct expenses incurred in representing Organization clients in legal proceedings.

### iii) LAO Capital Fund

This fund holds the capital assets of the Organization that have been funded by LAO.

### iv) General Fund

The unrestricted fund includes monies, which are used to enhance the activities of the Organization as directed by management or the board of directors.

Restricted funds are received from time to time from various sources for specific projects (note 6).

#### v) Break Open Ticket Fund

These funds are received from the proceeds of break open ticket sales. The use of these funds is restricted as detailed in the Break Open Ticket Lottery License issued by the Alcohol and Gaming Commission of Ontario.

# **Notes to Financial Statements (continued)**

March 31, 2025

### 1. Significant accounting policies (continued)

#### a) Fund accounting (continued)

### vi) Teresa Daw Endowment Fund

These funds were received as a bequest and the principal is to be held for investment. \$4,997 (2024 - \$1,000) of investment income was recognized in the year. The investment income of the Fund will be used for one Indigenous student to intern with the Organization starting subsequent to year end in July 2025.

#### b) Contributed materials and services

From time to time, the Organization may receive contributed materials and services used in the normal course of operations. The value of these contributions are not recognized in the financial statements.

### c) Term deposit

Term deposits have maturity dates greater than twelve months from the date of acquisition. Term deposits that will mature within twelve months of the date of the statement of financial position are classified as current.

### d) Capital assets

The costs of capital assets are capitalized upon meeting the criteria for recognition as capital assets, otherwise, costs are expensed as incurred. The cost of capital assets comprises its purchase price and any directly attributable cost of preparing the asset for its intended use.

Capital assets are presented at cost less accumulated amortization and accumulated impairment losses.

Capital assets are tested for impairment whenever events or changes in circumstances indicate that its carrying amount may not be recoverable. If any potential impairment is identified, then the amount of the impairment is quantified by comparing the carrying value of the capital assets to its fair value. Any impairment of capital assets is charged to operations in the period in which the impairment is determined.

An impairment loss is not reversed if the fair value of the capital assets subsequently increases.

The Organization provides for amortization using methods at rates designed to amortize the cost of the property and equipment over their estimated useful lives. Amortization is provided on a straight-line basis, over the following periods:

Computer equipment - 3 years
Office equipment - 10 years

# **Notes to Financial Statements (continued)**

March 31, 2025

# 1. Significant accounting policies (continued)

### e) Financial instruments

#### i) Measurement of financial instruments

The Organization initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Organization subsequently measures its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, term deposits and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

#### ii) Impairment

Financial assets measured at amortized cost are tested for impairment annually for indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write-down is recognized in the statement of operations and funds balance. The write down reflects the difference between the carrying amount and the higher of:

- the present value of the cash flows expected to be generated by the asset or group of assets:
- the amount that could be realized by selling the assets or group of assets;

When the events occurring after the impairment confirm that a reversal is necessary, the reversal is recognized in the statement of operations and funds balance up to the amount of the previously recognized impairment.

# **Notes to Financial Statements (continued)**

March 31, 2025

# 2. Financial instrument risk management

The Organization may be exposed to various risks through its financial instruments including credit risk, liquidity risk and market risk (including interest rate risk, currency risk and other price risk):

#### Credit risk

Credit risk is the risk that the counterpart to a financial instrument will fail to discharge an obligation that is entered into with the Organization. The Organization is not exposed to significant credit risk.

#### Liquidity risk

Liquidity risk is the risk that the Organization will not be able to meet a demand for cash or fund its obligations as they come due. The Organization is not exposed to significant liquidity risk.

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of interest rate risk, currency risk, and other price risk.

Interest rate risk arises from the possibility that changes in interest rates will affect the fair value of financial instruments.

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign currencies.

Other price risk is the risk that the value of financial instruments will fluctuate as a result of changes in market prices, other than those arising from interest rate risk or currency risk, whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in a market.

The Organization is not exposed to significant market risk.

### Changes in risk

There have been no significant changes in the Organization's risk exposures from the prior year.

## 3. Term deposits

The term deposits have effective interest rates between 2.85% - 4.85% (2024 - 4.75% - 4.85%) and maturity dates between February 27, 2026 and March 1, 2026 (2024 - February 27, 2025 and February 27, 2026). Included in term deposits of the Teresa Daw Endowment Fund is \$100,000 that must be retained by the Organization indefinitely and is not available for use as described in note 1 a) vi).

# **Notes to Financial Statements (continued)**

March 31, 2025

# 4. Capital assets

			2025
	Cost \$	Accumulated Amortization \$	Net \$
Computer equipment Office equipment	33,877 11,671	33,877 8,132	- 3,539
	45,548	42,009	3,539
			2024
	Cost \$	Accumulated Amortization \$	Net \$
Computer equipment Office equipment	33,877 11,671	27,142 6,965	6,735 4,706
	45,548	34,107	11,441

# 5. **Indirect payments**

LAO administers and makes payments on behalf of the Organization for the following expenditures:

LAO General Fund	2025 \$	2024 \$
Supplies and services	90,111	71,303
Library expenses	-	591
Pension and group insurance	171	171_
	90,282	72,065

# Notes to Financial Statements (continued)

March 31, 2025

# 6. **General Fund**

Year ended March 31, 2025	Unrestricted Funds (note 6a) \$	Community Service Partner- ship \$	Access- ibility in Action Program \$	Respecting Rights Program \$	Accessible Justice Standard \$	CRPD Coordinator Program \$	Meaningful Participation in Regulation Making Project \$	Inactive Restricted Programs (note 6b)	Total \$
Revenues									
City of Toronto	-	23,671	-	-	-	-	-	-	23,671
Accessibility Standards Canada	-	-	-	-	111,952	-	-	-	111,952
B.C. Aboriginal Network on Disability									
Society	-	-	-	-	-	21,375	-	-	21,375
Other income	26,911	-	-	-	-	-	9,505	-	36,416
	26,911	23,671	-	-	111,952	21,375	9,505	-	193,414
Expenses									
Salaries and benefits	-	45,668	-	-	-	42,783	-	-	88,451
Supplies and services	12,610	17,232	-	-	49,992	23	-	-	79,857
•	12,610	62,900	-	-	49,992	42,806	-	-	168,308
Excess of revenues over expenses									<u>,                                     </u>
(expenses over revenues) for year	14,301	(39,229)	-	-	61,960	(21,431)	9,505	-	25,106
Funds balance (deficit), beginning of year	259,182	20,398	65,100		(2,201)	50,419	50,775	53,212	496,885
Funds balance (deficit), end of year	273,483	(18,831)	65,100	-	59,759	28,988	60,280	53,212	521,991

# Notes to Financial Statements (continued)

March 31, 2025

# 6. **General Fund (continued)**

Year ended March 31, 2024	Unrestricted Funds (note 6a)	Community Service Partner- ship \$	Access- ibility in Action Program \$	Respecting Rights Program \$	Accessible Justice Standard \$	CRPD Coordinator Program \$	Meaningful Participation in Regulation Making Project \$	Inactive Restricted Programs (note 6b)	Total \$
Revenues									
City of Toronto Institute for Research and Development	-	53,641	-	-	-	-	-	-	53,641
on Inclusion and Society	-	-	15,000	-	-	-	-	-	15,000
Accessibility Standards Canada B.C. Aboriginal Network on Disability	-	-	-	-	22,888	-	-	-	22,888
Society	-	-	-	-	-	17,200	-	-	17,200
Other income	30,079	-	-	-	-	-	-	-	30,079
	30,079	53,641	15,000	-	22,888	17,200	-	-	138,808
Expenses									
Salaries and benefits	-	21,489	-	8,000	-	-	-	-	29,489
Supplies and services	15,709	-	7,500	634	25,089	-	-	-	48,932
	15,709	21,489	7,500	8,634	25,089	-	-	-	78,421
Excess of revenues over expenses									
(expenses over revenues) for year	14,370	32,152	7,500	(8,634)	(2,201)	17,200	-	-	60,387
Funds Transferred to restricted programs	(28,473)	16,719	-	11,754	-	-	-	-	-
Transfer to Unrestricted Funds	61,448	- (00, 470)	-	- (0.400)	-	-	-	(61,448)	-
Funds balance (deficit), beginning of year	211,837	(28,473)	57,600	(3,120)	- (0.00.1)	33,219	50,775	114,660	436,498
Funds balance (deficit), end of year	259,182	20,398	65,100	-	(2,201)	50,419	50,775	53,212	496,885

# **Notes to Financial Statements (continued)**

March 31, 2025

# 6. General Fund (continued)

### a) Unrestricted Funds

The composition of the Unrestricted Funds' funds balance is as follows:

	2025 \$	2024 \$
Unrestricted	04.500	04 500
Legal Funds Mediation Fund	91,562 3,000	91,562 3,000
Other	178,921	164,620
	273,483	259,182

# b) Inactive Restricted Programs

The composition of the Inactive Restricted Programs' funds balance is as follows:

	2025 \$	2024 \$
Restricted	<u> </u>	
DLI program	3,364	3,364
Do the Right Thing Program	28,649	28,649
Optional Protocol Lab Project	21,199	21,199
	53,212	53,212

During the year, the Board of Directors approved a transfer of \$nil (2024 - \$61,447) from the Inactive Restricted Programs Fund to the Unrestricted Funds (note 6(a)) to address other program or direct service related needs.

### 7. Commitments

The Organization is a member of the Co-operative of Specialty Community Legal Clinics of Ontario Inc. (the "Co-op") located at 55 University Avenue in Toronto. Under the terms of the membership agreement, the Organization is committed to paying certain joint expenses on a cost recovery basis along with the other members of the Co-op until August 31, 2031. Based on the current allocation of floor space, minimum annual rent costs, including common area maintenance and realty taxes, are \$215,134.

## 8. Comparative figures

Certain of the comparative figures have been reclassified to conform to the presentation used in the current year. The changes do not affect the funds balances at March 31, 2024.

